

## PRIVACY NOTICE ART. 13 GDPR

Work with us  
2023 Edition

This policy covers only the processing carried out from the "Work with Us" section. For the processing of personal data related to the site itself, please see the appropriate "Privacy Policy" and "Cookie Policy" section.

### 1. DATA CONTROLLER

1.1. The Data Controller is NEOTRON SpA, with registered and operational office in Stradello Aggazzotti n. 104 - 41126 Modena, P. IVA IT03807840362.

1.2. Contact details: a) E-mail: [privacy@neotron.it](mailto:privacy@neotron.it); b) Telephone: 051 461777.

### 2. DATA PROTECTION OFFICER

2.1. The data protection officer, whom data subjects can contact for all matters relating to the processing of their personal data and the exercise of their rights under the GDPR, can be reached at the following contact points: a) E-mail: [dpo.sicurdata@opendata.it](mailto:dpo.sicurdata@opendata.it); b) Telephone: 055750808.

### 3. PERSONAL DATA

3.1. Personal data processed:

- a) **"common" personal data**, such as first name, last name, date of birth, gender, e-mail address, position for which you are applying - voluntarily provided by you;
- b) **"special" personal data**, voluntarily provided by you (for example: whether you belong to protected categories under L.68/99, conditions of disadvantage, and data contained in your curriculum vitae).

### 4. COLLECTION OF PERSONAL DATA AND NATURE OF THE CONFERMENT

4.1. Neutron S.p.A. collects and processes your personal data such as your resume or additional information you voluntarily submit in connection with your candidature.

4.2. The conferment of your personal data is necessary to enable Neutron S.p.A. to evaluate your candidature and, without it, it will not be possible to evaluate your candidature.

### 5. PURPOSE AND LEGAL BASIS FOR THE PROCESSING

5.1. Your personal data will be processed to evaluate your application.

5.2. The legal basis for the processing is your explicit consent to process your special data in accordance with Article 9.2(a) GDPR if they were contained in your curriculum vitae.

5.2.1. The absence of this consent prevents the evaluation of your application.

5.3. Thereafter, you may withdraw your consent at any time not allowing the data controller to evaluate your application after the revocation.

5.3.1. To withdraw your consent, you can send an e-mail to the following address: [privacy@neotron.it](mailto:privacy@neotron.it)

5.3.2. The withdrawal of consent shall not affect the lawfulness of processing based on consent before its withdrawal.

### 6. DATA RETENTION

6.1. Your personal data will retain only as long as necessary to fulfill the purposes for which it was collected or for any other legitimate related purposes.

6.2. The retention time for personal data related to the curriculum vitae (and any additional information that may be submitted) is 5 years, after which it will be deleted.

6.3. You can withdraw your consent as written above.

### 7. POSSIBLE RECIPIENTS OF PERSONAL DATA

7.1. Your personal data may be accessed by authorized employees of Neutron S.p.A. (ART. 29 GDPR) in the recruiting and personnel administration area.

7.2. If necessary, external consultants of Neutron S.p.A. – authorized - may have access to your personal data.

7.3. These subjects operate following the directives and prescriptions of the data controller.

## **8. TRANSFER OF PERSONAL DATA TO COUNTRIES OUTSIDE THE EU**

**8.1.** There is no transfer of your personal data to countries outside the EU.

## **9. RIGHTS OF THE DATA SUBJECT AND COMPLAINT**

**9.1.** In relation to the data itself, the data subject, or a person delegated in writing, may exercise the following rights, also by writing to the contact points of the data controller indicated in this notice: a) the right of access pursuant to art. 15 GDPR; b) the right of rectification pursuant to art. 16 GDPR; c) the right to be forgotten pursuant to Art. 17 GDPR; d) the right to restriction of processing when one of the hypotheses provided for in Art. 18 GDPR applies; e) the right to receive certification that the operations carried out pursuant to Art. 16, 17 and 18 GDPR have been brought to the attention of those to whom the data have been communicated, unless this proves impossible or involves a disproportionate effort (Art. 19 GDPR); f) the right to data portability under Art. 20 GDPR; f) the right to object to the processing of personal data under Art. 21 GDPR; g) the right not to be subjected to a decision based solely on automated processing pursuant to Art. 22 GDPR; g) the right to withdraw consent at any time, in the manner described within this notice; h) the right to lodge a complaint with a supervisory authority pursuant to Art. 77 GDPR.

## **10. FURTHER INFORMATION**

**10.1.** Any updates will be immediately available in this section of the website.